



NEWS 2021 – January Week 10

Corrective Action Required:	Management Updates:	IMPORTANT MEETING SAVE THE DATE:
<p>Please ensure you are utilising the fuel cards correctly. Make sure you read the terminal correctly before just hitting enter. Have your odometer number ready.</p>	<p><i>Thinking Green Initiative –</i></p> <p>We are looking for opportunities to improve our environmental footprint!</p> <p>We use environmentally friendly / recycled products and are ensuring maintenance on fleet to minimise breakdown impacts. Heath has set up a bottles / cans recycling out the back. Any funds from this will be donated to a local charity, so feel free to start collecting and bringing them in if you don't already do so.</p>	<p>Meeting minutes from 19/2 attached please review to ensure details are correct, and for allocated action items / if you did not attend please ensure you read thoroughly for updates and changes. PLEASE READ ATTACHED!!!!</p> <p>The new PPE checklist is no out the back at the PPE bay as per attached!!!!</p> <p><i>Photo of the month:</i> (professional still to come)</p>



However if you have an idea on a green initiative please let us know!

Can you recommend anyone with experience and certifications looking for work. We are still recruiting and are looking for an extra few people who want to be apart of our DCs Family.

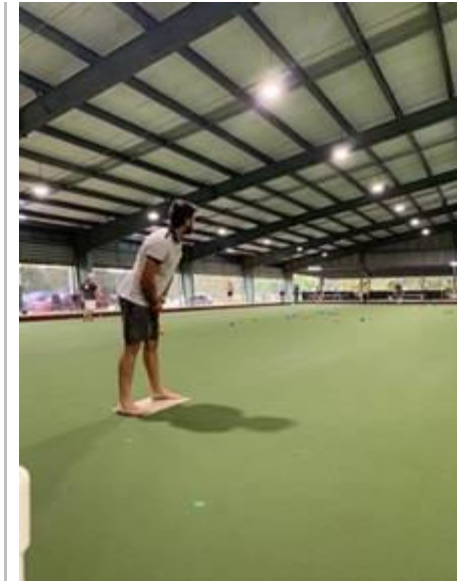
Have you commenced your probation check list. If not and you need a copy please contact Jacqui / Adrian as soon as possible.

The shipping container is now in use on the shutdown, please ensure pack down from each shift and if you have any feedback please give myself or Heath a call.



DCS18 – We are excited to be continuing to expand our Fleet, with a new light vehicle being authorised for site this week and will be in the schedule next week.

DCS Management have reviewed the Field Team Contracts in line with the Cleaning Services Award, CPI increase, with some alterations to the travel hubs , you will be contacted within the next few working days and provided with a new contract to review and sign, with implementation for 5th April 2021. Please ensure these are returned in a timely manner as this does effect pay rate changes.



Positive feedback:

Employee of the month March 2021 Tayla Neil for your OHS contribution. Your hazard reporting and improvement suggestions have been outstanding thank you for your outstanding efforts in Safety!

Site Notifications:

ALL SOP's, Training request and WAF's that have been notified to be action are to be closed out / completed immediately. Site compliance has now issued a warning for completion with lock outs now imposed.