

Hi everyone, there is a bit to get through this week, we apologies for the information over load, but we do have some important things to cover. Please Click the I have read button above so we know you have received this important information, or if you have any further questions, click I have a Q? and I will get back to you 😊 Thanks KA

Incident/Corrective Action Notes:	Management Updates:	Feedback:
<p><i>NIL Incidents – keep up the great work and ensure you are reporting all hazards to prevent any major incidents.</i></p> <p><i>Vehicle Pre-starts – Please note that two expired Fire Extinguishers were located by Chris on his Pre-start last week on the Blackwater Shutdown. We applaud Chris for completing his Pre-starts properly and thoroughly and bringing this to us to rectify, THANK YOU!</i></p> <p><i>However the concern that has come to light is these vehicles have been out on several shifts for a significant time and not pick up until now !!!! please ensure you are completing your pre-starts in full!!!</i></p> <p><i>We put in a huge effort in ensuring everything is covered on all the fleet however things can slip through the cracks and with these checks in place this could have been avoided. Before getting to site, please ensure all vehicles are thoroughly check before leaving.</i></p>	<p>As per the BHP information brief below, BHP have advised mandatory COVID vaccinations.</p> <p>Please read the below carefully and advise of COVID vaccination bookings and provide your Medicare COVID certificate when available we will keep this on file for you to upload.</p> <p>There is also a link below to submit direct to BHP Also.</p> <p>We understand that this may be a concern to some and we are available to discuss with you, please don't hesitate to contact the office team if you have questions. There is also a great deal of advice and information on the QLD Health website regarding types and the protection benefits of the vaccination.</p> <p>NEW EQUIPMENT – We have a new street sweeper joining the fleet !!!! We have been working on in the workshop near completion to provide services locally, watch this space you might get Swept away !!!! 😊</p> <p>Also as most of you would be aware Justin and Chelsie are expecting their 3rd beautiful baby in a couple of weeks. We cannot wait to share some exciting news with you all soon so watch this space updates on when Chels and Justin will be away will arrive soon 😊</p>	<p>We would like to commend the Curragh team for their outstanding efforts and collaboration onsite, we have been contacted by Rob Steel advising of the outstanding performance from Goncalo and his team on Wednesday 22/9, Helen, Jake, Jackson, and Terence !!! especially the effort the you have put into working so well together to get the job done !!!</p> <p>Thank you for your outstating efforts and reliable service at Curragh!!!</p> <hr/> <p>Social:</p> <p>As we have so many new starters to our team we would love to share your photo on here next fortnight to introduce you all, as we don't get to see everyone all at once! If your happy to shoot me a photo at reception@dcsqld.com.au and even a fun fact to share this would be great!!!</p>
Operational:	Site Updates, Training & SOP's:	Job Sheets & Timesheets:
<p><i>Dawson shutdown - coming up in November and if we could possible have all staff onboard for this month due to our maintenance days also being a tight schedule.</i></p> <p><i>Time off before Christmas is to be sent to be ASAP to ensure availability as shifts are being locked in and confirmed already.</i></p>	<p>We have a concern with the response time to reminders being sent for certifications, CBM, license renewals, without these being actioned at least a month prior to them expiring, means the time it takes to attain the hard copy and have it uploaded to all required sites, restricts and places huge strain on the office staff to have you passed out ready for shift, some times as little as hours before leaving. Please ensure if you have been reminded that there something to do to action and contact us of your plan to get it completed.</p> <p><i>A number of SOPs for Curragh and Saraji have been sent in the last fortnight, please ensure these are actioned as soon as possible, it save a lot of time and effort if these are closed out before site access checks are completed !!! 😊</i></p> <p><i>There is a further HCM Authorization session in the pipeline please ensure our keep up to date with Adrian's emails and advice to ensure availability.</i></p>	<p><i>A friendly reminder that ALL job sheets and timesheets are to be sent to Susara at admin@dcsqld.com prior to 9am on Monday's. Sending them late causes delays in payroll processing times and affects everybody. The most efficient way is to take a CLEAR photo and send them in after each shift.</i></p> <p><i>Please ensure your job sheets and timesheets are fully completed and written clearly. It is important that start and finish times are recorded accurately and match your gate to gate swipe times. Any shift follow-up and feedback is also highly encouraged.</i></p> <p>Training Timesheets</p> <p><i>If you are completing any training on-site, it is your responsibility to complete a training timesheet. These need to be signed off by the trainer/assessor or site representative. Training hours will only be paid where a timesheet has been completed.</i></p> <p>PAYROLL:</p>

PDM Has released a new authorization requirement for High pressure water blasting, training requirements for PDM field team members will be coming out this week.

Just a reminder that if any of your individual circumstances or details have changed, to advise Susara so your information can be updated. This could include having a second job (for PAYG purposes/tax free threshold), address changes, and super or bank account changes.

OH&S:

**Employee of the Month:
SEPTEMBER**

Other:

SRM – Safety Alert Confined Space incident – Please take the time to read the brief supplied from Sally **attached** to this email its important you are aware of the safety concerns within a confined space and take due care in knowing the work activities going on around you that could impact your work area, that even though we do not use solvents there could be others that are.

Shane Aughey !!!!

Christmas party

COVID VACCINATION REQUIREMENTS FOR BHP – PLEASE READ CAREFULLY , if you have any concerns with this requirement for a mandatory vaccination please contact us.

Shane your outstanding effort on your daily prestart submissions, your shift attendance, your flexibility to jumping onto new shifts and your quick follow up to training and communications is outstanding. We really do appreciate your commitment to work and your effort to safety and attendance.

Don't forget to **RSVP TODAY !!!!**

Register your vaccination certificate - [Vaccination Data Capture Portal](#).

Please come in to see Jac when you can to collect your voucher!

7 October 2021



Dear Supplier,

Throughout the COVID-19 pandemic, the health and safety of our people and the communities in which we operate has remained our number one priority.

You will recall on the 31 August 2021, BHP provided an update on our response to the COVID-19 pandemic through workplace vaccination pilots and the commencement of an assessment to determine whether to make vaccination a condition of entry to BHP workplaces in Australia.

The assessment has included a review of the latest health science, expert advice, and feedback from many stakeholders, including our employees and contract partners. The feedback and views you have provided have been greatly appreciated.

Today we want to provide you an update and share the outcome of the assessment.

BHP has reviewed the status and effectiveness of COVID-19 controls in line with the latest scientific evidence and expert health advice. The science is clear that widespread vaccination saves lives.

As the Government moves to reopen the country, full vaccination against COVID-19 will materially improve our ability to prevent a fatality or serious illness arising from COVID-19 transmission in a BHP managed workplace.

Based on the findings of our assessment, **BHP will introduce a requirement for COVID-19 vaccination as a condition of entry to BHP workplaces in Australia for all workers and visitors.**

The date that we anticipate this will come into effect is **31 January 2022**. The requirement will come into effect on earlier dates where needed due to Government public health orders or because of other risk factors such as the status of any local COVID-19 outbreaks and Government re-opening plans.

The 31 January 2022 date is intended to provide a fair and reasonable timeframe (where the risk profile and government health orders allow) for continued engagement.

Alternative effective dates for vaccination:

- **WA:** The effective vaccination dates for WA align with State Government public health orders:

- Exposed port / vessel / vessel contact workers will be required to have their first vaccination dose by 15 October 2021 and be fully vaccinated by 12 November 2021.

- All other workers will be required to have their first vaccination dose by 1 December 2021, and to be fully vaccinated by 1 January 2022.

- **NSW:** Considering the current COVID-19 outbreak in NSW and the State Government plan to ease restrictions, workers and visitors to BHP workplaces in NSW will be required to have their first vaccination dose by 10 November 2021 and be fully vaccinated by 31 January 2022.

If further adjustments to the date are required for specific locations, separate information will be provided.

For vaccines currently approved in Australia, a vaccinated individual is someone who has received both doses of a COVID-19 vaccine. Beyond this, additional vaccination requirements may be defined if recommended by the Australian Technical Advisory Group on Immunisation (ATAGI).

This decision has not been made lightly and we appreciate that not everyone will agree, though we strongly believe this is the right path to protect the health and safety of our workforce, their families, and the communities where we operate, including remote Indigenous communities near our operations.

Support Available

Now that the decision has been taken to introduce this requirement, we will be actively engaging with you to ensure we collectively manage this change and keep our people safe.

Our COVID-19 Support Line (02) 9312 5163, is available 7-days a week and provides the opportunity to discuss vaccine questions or concerns with a clinical nurse or doctor.

Alternatively, you can direct your queries to your contract owner or email minaucovidvaccination@bhp.com.

We appreciate your ongoing support during this time.

Regards,

Coal Pandemic Team